

Student name: _____

Company: _____

Project / topic: _____

A. Overall impression during the internship (maximum score: 50)

Motivation and self-monitoring <small>(Commitment, ability to work under pressure, analytical thinking/ability to implement, initiative, willingness to take on tasks)</small>	<small>maximum score</small> 10	
Quality of work <small>(Analytical and conceptual skills, willingness to learn, creativity)</small>	<small>maximum score</small> 10	
Way of working <small>(Independence, reliability, adherence to schedules, efficiency, flexibility)</small>	<small>maximum score</small> 10	
Team work and customer orientation <small>(Ability to integrate, interpersonal skills, cooperation/intercultural competence)</small>	<small>maximum score</small> 10	
Ability to communicate <small>(Personal manner, interpersonal skills, openness to dialogue, ability to manage conflicts)</small>	<small>maximum score</small> 10	
Total A:		50

B. Report (maximum score: 25)

Factual content <small>(Correctness, plausibility, critical assessment)</small>	<small>maximum score</small> 9	
Composition and structure <small>(Logic of structure, approach, central theme, objectives and references to the topic, conclusiveness of the argumentation)</small>	<small>maximum score</small> 4	
Derived results	<small>maximum score</small> 4	
Expression, style, grammar <small>(Comprehensibility, simplicity/clarity of phrases, punctuation)</small>	<small>maximum score</small> 4	
Academic writing technique <small>(Bibliography and further indexes, way of quotation)</small>	<small>maximum score</small> 4	
Total B:		25

C. Presentation (maximum score: 25)

Content and structure <small>(Agenda/outline, central theme, conclusion, reference to the topic, traceability)</small>	<small>maximum score</small> 9	
Visualization <small>(Design of the slides, text layout, proportion of text and pictures, relation between text and pictures)</small>	<small>maximum score</small> 4	
Charisma <small>(Confidence, audience involvement, body language, posture)</small>	<small>maximum score</small> 4	
Rhetoric and language <small>(Way of speaking: pace, audibility, breaks, fluency, free speech)</small>	<small>maximum score</small> 4	
Time management and behavior during the following discussion	<small>maximum score</small> 4	
Total C:		25

Sum total
(A+ B + C) 100

Date and signature